

# HANDYPERSON



## RESPONSIBILITIES

- Contact the client within three days of agreeing to their request to arrange a schedule for completing the requested tasks.
- Complete assigned chores thoroughly and promptly.
- Alert the operations manager if there are concerns about your ability to complete a task for any reason.
- Report any concerns about the client's health and safety to the operations manager immediately.
- Ensure that all documentation and job forms are completed and submitted promptly.
- Stay informed by reading Help At Your Door emails for updates and pending client requests.
- Follow Help At Your Door policies on appropriate boundaries and activities.
- Provide at least two weeks' notice before ending your volunteer role.



## REQUIREMENTS

- Must be at least 18 years old.
- Fill out an [online volunteer application](#) and provide personal references.
- Undergo a background check and an in-person interview with Help At Your Door.
- Commit to helping with at least one chore per month for a minimum of six months.
- Demonstrate a warm, friendly, and non-judgmental approach when interacting with older individuals.
- Exhibit punctuality and the ability to work with others.



**SIGN UP TODAY**

[volunteer@helpatyourdoor.org](mailto:volunteer@helpatyourdoor.org) | 651-642-1892

8/20/2024

*Mission: to help seniors and individuals with disabilities maintain their independence and continue living in their homes.*